

# Sandra L. Stultz, LMFT #4307

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## No Show and Late Cancellation Policy

Dear Client,

Due to the problematic concern of no shows and late cancellations without proper notice, the attached policy is effective immediately.

Failure to cancel your appointment within 48 hours of your scheduled appointment time will result in you being responsible for the full session fee. This is not a fee covered by your insurance and you are fully responsible for the fee. The fee must be paid prior to your next session. Additionally, if you have 3 missed sessions your reserved space is subject to termination.

Thank you for your understanding and cooperation.

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Name of Responsible Party (Print)

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Signature of Responsible Party

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Date